



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	UVK COLLEGE KARAMA-ALAMNAGAR, DIST-MADHEPURA (BIHAR)
Name of the head of the Institution	DR. MADHWENDRA JHA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06479220626
Mobile no.	9931488055
Registered Email	m.jha9931@gmail.com
Alternate Email	sippujha7@gmail.com
Address	AT-KARAMA, PO-BHAGIPUR, PS- PURANI, DIST- MADHEPURA
City/Town	MADHEPURA
State/UT	Bihar
Pincode	852219

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		private			
Name of the IQAC co-ordinator/Director		DR SIPPJHA			
Phone no/Alternate Phone no.		06479220626			
Mobile no.		7992429593			
Registered Email		sippujha7@gmail.com			
Alternate Email		sippujha8@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.uvkcollege.in/naac/aqar/AQAR18-19.pdf">http://www.uvkcollege.in/naac/aqar/AQAR18-19.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="https://uvkcollege.in/wp-content/uploads/2022/12/Bihar-Government-Calendar-2020.jpg">https://uvkcollege.in/wp-content/uploads/2022/12/Bihar-Government-Calendar-2020.jpg</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.02	2017	28-Mar-2017	27-Mar-2021
<b>6. Date of Establishment of IQAC</b>			24-Aug-2012		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Aids Awareness Programme	22-Aug-2019 2	15
Child Education	11-Apr-2020 2	15
Swach Bharat Summer Internship	10-Jul-2019 2	120
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Academic planning for effective curriculum delivery.

Endeavors for arranging funds for Infrastructural Augmentation and Expansion

Development of Additional Computer Lab

Development of e-content and online classes during COVID pandemic

Promoting use of ICT in teaching and learning

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Planning of strategies for effective curriculum delivery, efficiency and improving mentoring and students support system	Strategies for effective curriculum delivery were planned and successfully implemented. Even during unprecedented crisis due to COVID 19 pandemic, effective measures were taken for online curriculum delivery with minimum of setbacks.
Planning for Co-curricular Activities as extension of Formal and Informal learnings along with extra-curricular activities.	Participated in speeches competitions, quizzes, panel discussions, debate competitions successfully organised in Inter University Cultural Festival "Tarang 2019".

[View File](#)

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
IQAC	13-Jul-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

29-Mar-2020

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Principal-HODs Meeting: Academic matters are discussed in meetings convened by

the Principal/chairman of the IQAC. The Principal chairs these meetings attended by Heads of Departments. The action plans are outlined for the optimal and effective implementation of the curriculum. The institution meticulously plans for effective implementation of the curriculum. The detailed process is stated below :

i. Planning for the Term : All the departments prepare academic calendar in line with the academic calendar prescribed by the University which consist of all technical and nontechnical activities in detail.

ii. Finalizing of faculty member for each subject and Electives to be included in next semester and Preparation of Timetable: Before the end of the term, each faculty member submits his/her subject preferences to the Head of Department (HOD). Likewise, the electives are floated to the students to decide their choice to finalize and plan in advance for the electives. As per preference of subject, HOD assigns the faculty member as per their qualification and expertise and the subject distribution is communicated to the faculty member well in advance for proper preparation. Timetable is prepared as per the availability of infrastructure and shift of faculty member which is approved by authorities. The approved Time table is displayed on notice boards and college website prior to commencement of new term.

iii. Preparation by each faculty member: Once the subject is allotted to the faculty member, they prepare teaching plan and course file as per the departmental academic planner. Course File: For every course a course file is maintained which has the following:

1. Course Syllabus
2. Course material ( DVD/print/Google drive)
3. Question Bank
4. Internal assessment test Question Papers and scheme & solution
5. University Question Papers and model solution
6. University results with analysis
7. Lab manual

Academic file: Every faculty member maintains an academic file in the form of academic dairy containing the following

1. Individual Time Table
2. Approved Teaching Plan
3. Students Attendance Record
4. Assignments/Tutorials
5. Continuous Internal Evaluation Records, expert visit and faculty training.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Hardware Software Engineering	30/07/2019	1	yes	yes
Nil	Rural Accounting Programme	30/07/2019	1	yes	yes
Nil	Accounting Programme	30/07/2019	1	yes	yes

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

##### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

##### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	30

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Computer	16
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Modifications and rectifications are made after thoroughly processing and analysing feedback from multiple sources (stakeholders). Various stakeholders I Students (ii) Teachers (iii) Alumni (iv) Parents (v) Staffs provide feedback. The questions in the responses pertain to academic and administrative aspects of the college. These questions cover nearly all significant topics, beginning with curricular features and extending to teaching, learning, and evaluation, student assistance and progression, infrastructure supports, and governance and administration. There are distinct sets of questions for students, teachers, alumni, parents, and staff members. In the teacher questionnaire, essential topics such as research, incentives, and welfare mechanisms are included. Alumni are requested to elaborate on the quality of education provided at their alma mater as well as the status of placements, counselling, etc. All stakeholders are solicited for suggestions on how to further enhance the college. Currently, input is collected offline, but online feedback forms will be accessible shortly. The input gathered from diverse sources is painstakingly and precisely assessed. The information obtained from the analysis aids in strategic and prospective planning, as well as the evaluation of current plans. These aid in detecting and eliminating problems that have a negative impact on the successful implementation of plans and policies. These also aid in the development of strategies for enhancing the quality of the teaching and learning process. The input we receive enables us to bridge the gap between what we give and what is expected. The feedback is taken offline and online through the college websites feedback section.</p>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

## 2.1 – Student Enrolment and Profile

### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Hons & Pass	2672	1100	1090
BCom	Hons & Pass	224	15	11
BSc	Hons & Pass	624	305	297

[View File](#)

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1398	Nil	99	Nil	Nil

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
99	25	6	2	3	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentorship programme is being finalized and will be implemented to improve communication between students and teachers and to regularly monitor, advise, and counsel students on both academic and personal matters. For the pupils that are assigned to them, all teachers serve as mentors. The ability to confide in mentors must be felt by the students. This process continues until the students academic career is complete. 1. To improve the teacher-student relationship is the goal of student mentoring. 2. To improve the attendance and academic achievement of the students. 3. To reduce the percentage of dropout students. 4. To keep an eye on the students punctuality and behaviour. 5. To give parents information on their childrens frequent attendance and performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1398	99	1:14

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
119	99	20	40	14

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	Year	17/06/2020	31/07/2020
BSc	BSc	Year	17/06/2020	31/07/2020
BCom	Bcm	Year	17/06/2020	31/07/2020
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institute has modified the continual internal evaluation system such that it now focuses on the students rather than the professors. The Institute Exam Cell set guidelines for scheduling the CIE in accordance with the academic calendars of the Affiliate Universities and Institutions. The following modifications have been implemented in conformity with the CIE guidelines: Schedule, Seating Plan, and List of Exam Invigilators for Each Internal Examination. Prepare the internal examination question paper using the latest Blooms taxonomy and the appropriate format based on knowledge level. 3. To ensure the tests quality, the department head or subject matter expert conducts a thorough evaluation. 4. Monitoring students exam-day attendance. 5. The Internal Assessment must be performed within the time provided. 6. Following the internal examination, the faculty assesses the answer sheets and delivers them to the students for clarification or recorection of any questions. After the professor submits updated scripts to the examination branch, the grades are presented on the bulletin board. During outcome review sessions, corrective measures for further enhancements are determined following discussion with professors, the Head of Department, and the Principal. The process of uploading assessment results on the universitys website and subsequently alerting parents of those results.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institutions calendar followed the institutions curriculum and extracurricular and co-curricular schedule. Colleges follow university guidelines and hold academic activities year-round. Each session, the institution produced an academic calendar to organize its academic and extracurricular activities. The academic calendar determined working days, short and extended vacations, national holidays, admissions procedures, semester-by-semester instructional programmes, and preliminary university dates. The semester exams, estimated practical exam dates, and internal assessment assignments (seminar activities, projects, theoretical assignments, class tests, practical assignments, submission of internal assessment work, ICT lectures, guest lectures, etc.) are included. National Science Day, various



birth and death anniversaries, wild life, plantation sampling, and other special days, departmental unit tests, educational tours, departmental stock verification, literacy days, awareness campaigns, rallies, and workshop and seminar activities are planned and executed monthly. The academic calendar is followed for extracurricular, cocurricular, and curricular events to boost academic performance. according to the academic calendar, engaged in athletics, youth festivals, and intercollegiate sports including badminton, chess, table tennis, and kabaddi organized by the affiliating university. This institution occasionally organizes extracurricular and co-curricular activities according to Bihar State Government guidelines. The institute tries to follow the academic calendar, however unexpected events sometimes disrupt programmes.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.uvkcollege.in/naac/psco.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	208	206	99
Nill	BSc	Nill	50	50	100
Nill	BCom	Nill	2	2	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.uvkcollege.in/sss>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	0	0	0

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Social Media and its impact in education	BCA	04/10/2019
Entrepreneurship and Startups in Bihar	Economics	02/12/2019
Digital Literacy and Cybersecurity	BCA	13/12/2019

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	IEDC	IQAC	Sanjh	Web Portal	16/01/2020
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Computer Science	1	3.59
National	History	1	3.09
National	Home Science	1	3.09
National	Botany	1	3.09
National	Psychology	1	3.09
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Computer Science	1
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Aarogya Setu App - Policy Analysis Future of Contact Tracing in	M Mudassir Siddiqui	Studies in Indian Places and Name	2020	Nil	JRU	6

India

[View File](#)

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	0	0
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	1	0	0
Attended/Seminars/Workshops	2	8	2	1
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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yoga Day	NSS	65	300
Sanitization Awareness Camp	NSS	18	120
Alcohol Prohibition Awareness Drive	NSS	20	135
Voter Awareness Programme	NSS	34	250
Yoga Camp	NSS	75	300
Covid Vaccine Awareness	NSS	70	260
Tree Plantation Drive	NSS	42	220
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students
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	cy/collaborating agency		participated in such activities	participated in such activities
Swaksh Bharat Internship	NSS	Swaksh Bharat Internship	25	300
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MOU	MOU	Samidha Group	02/07/2018	01/07/2021	25
MOU	MOU	Sri Krishna Gram Vikash Paryavaran Sanrakshan Sansthan	02/07/2018	01/07/2021	35
MOU	MOU	Rajeev Ranjan Associates Chartered Accountants	02/07/2018	01/07/2021	12
<a href="#">View File</a>					

#### 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Samidha Group	02/07/2018	Training Internship	65
Sri Krishna Gram Vikash Paryavaran Sanrakshan Sansthan	02/07/2018	Training Internship	150
Rajeev Ranjan Associates Chartered Accountants	02/07/2018	Training Internship	36
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
25	21.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Laboratories	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Custom	Partially	3	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	94066	890000	1536	420000	95602	1310000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prof Amrendra Jha	Psychology	Google Classroom Youtube	19/04/2020
Dr Chandrashekhar Mishra	History	Google Classroom Youtube	18/04/2020
Dr Chandrashekhar Mishra	History	Google Classroom Youtube	19/04/2020
Dr Chandrashekhar Mishra	History	Google Classroom Youtube	05/05/2020
Dr Lalan Kumar Jha	Maithili	Google Classroom Youtube	11/05/2020
<a href="#">View File</a>			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	80	2	1	0	1	3	2	5	0
Added	40	1	0	1	0	2	2	5	0
<b>Total</b>	<b>120</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>4</b>	<b>10</b>	<b>0</b>

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
BBA/BCA	<a href="#">Lab to create ppt and video lecture</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10	10	10.5	10.5

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

2019-20 has two distinct phase (i) one from July 2019 - February 2020 in which physical infrastructure and physical academic facilities played dominant role and (ii) the other during Lockdown period in which digital platform proved their immense significance and utility. Physical facilities and academic facilities form the integral part for effective implementation of the curriculum through quality teaching and learning process. The Principal, Routine incharge in consultation with HoDs strive to provide conducive ambience by allocation of spaces, classrooms, laboratories, access to computers etc. to different departments along with adequate infrastructural support for carrying out curricular, cocurricular, extracurricular and research activities. Each department has its own classrooms in which lectures are delivered. Computer laboratory: Computer laboratory: Annual maintenance contract is given to vendor through proper tendering method for the maintenance and upkeep of all the computers in college Sports equipment as well as fitness related equipment are made available for all these games to the students. Carom board, Badminton, Volleyball, Handball, Tennis ball, Basketball, Football or any other sports equipment is issued to the students by depositing their student ID whenever they got free time in their schedule. Teachers can also issue these sports equipment by signing the Department Issue Register. Classrooms and Building maintenance: Physical infrastructure which includes the classrooms, administrative block, toilets, auditorium, new seminar room and journalism block is maintained by the caretaker under the supervision of AO's. Safai Karamcharis are hired on contract basis to do the cleaning of the whole building. Cleaning is done twice daily and Saturdays are days of deep cleaning and maintenance of the building. The plumbers, electricians and carpenter are

hired for maintenance of electric jobs and maintenance of furniture through tendering. There is also a building maintenance committee which looks after the proper maintenance of the building Garden, front and back lawns are maintained by gardeners. Sports ground at the back of building is looked after by grounds men and Physical education department.

<http://www.uvkcollege.in/infrastructure>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	NSP PMS	42	189000
b) International	Nil	0	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Career Counselling	10/09/2019	45	Campus Reporter
Yoga Training	06/06/2020	210	NSS
Language lab,	18/02/2020	20	Madhepura College Madhepura
Soft Skills Development	19/03/2020	45	Campus Reporter
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling	150	120	0	4
<a href="#">View File</a>					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Tata Motors	8	4	Nil	0	0
<a href="#">View File</a>					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	0	Nil	Nil	Nil	Nil
No file uploaded.					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter college Sports competition	inter college	45
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver Medal	National	Nil	1	456	Krishna Kumar
2019	Silver Medal	National	1	Nil	00	Kabaddi Team UVK College
<a href="#">View File</a>						

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Class Committees All programmes have class committees for each course that comprise of student members representing meritorious as well as weak students, along with faculty members nominated by the Head of the Department, other than the course teacher. The Class Committees provide feedback on all aspects of the programme and respective course. Class Committee Meetings are held regularly,



at least twice in each semester. Cultural and Sports Committees Students have strong representations in all cultural and sports and games committees and help in organization and management of events. Organization of Special Events Students organize, and celebrate the National Teachers Day, on Sept. 5, every year by honoring retired teachers and presenting cultural programme, the Inter-University English and Hindi Drama Festivals, intra-faculty and inter-faculty cultural and sports competitions, Shiksha Diwas on Jan. 1, Founder's Day celebrations on Jan. 31 and other National celebrations that include, Independence Day, Republic Day, and various NSS and social service activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

165

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

UVK College promotes and practices decentralization in all academic and administrative activities, It has various academic and administrative committees to monitor, plan and execute smooth functioning of the college. Administrative Decentralization: Board of Governance comprises of Industry Experts, Eminent Educationists, Representatives of statutory bodies, Principal and other Faculty are responsible for planning and policy development, institutional budget, academic and research growth of the institute and other extension activities. College Development Committee comprising of representatives of management, principal, students' representatives, HOD representative, faculty, staff members, industry experts and alumni is formed to deal with development plan of the college regarding academic, administrative and infrastructural growth and to enable college for addition of curricular, co-curricular and extra- curricular activities. The Principal gives directives to the departmental heads to prepare the annual departmental budget. The HOD conducts a meeting with all the faculty members of the department and asks them to submit requirements along with relevant quotations, depending upon the need of the syllabus and current industry trends. For the acquisition of goods and services, including requisition preparation, funds approval, payments to suppliers, and follow-up inquiries, college practices decentralization by providing operational autonomy to the departments through a finance committee. The Principal consolidates requirements of all the departments and forwards it to the management for approval. The sanctioned budget from the management is received by the institute. Academic Decentralization: There are different committees with well-defined functions that give academic and administrative control. A committee comprising of administrative staff and faculty members i.e. Academic Council Committee is responsible for holistic development of the college and to recommend on the enhancement of student facilities, students'

life and experiences at the Campus. Its responsibilities are ? Prepare the Academic Calendar before starting of the session ? Track the Syllabus completion of Theory/Lab for all the departments. ? To exercise general supervision over the academic work of the institution and to give direction regarding methods of instruction, evaluation, and improvements in academic standards. ? To make arrangements for the conduct of examinations in conformity with the University directives from time to time. ? To maintain proper standards of academic records. Namely handbook, course file content as per the university requirements / regularity authority etc. ? To take active measures for improvement of standards of teaching, research and training. ? To discuss and review the co/extracurricular activities of the college. ? Maintaining discipline in the campus. ? Maintain the Minutes of the Meeting. ? Organizing Conferences/ Workshops. Anti-Ragging, Grievance Redressal and Discipline Committees take care of healthy, enjoyable and disciplined culture in the institute. It comprises of the Principal, HODs, Senior Faculty members and student representatives. Various academic committees like library committee, Monitoring Committee etc take care of day-to-day academic functioning of the Institute

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Online classes were conducted using zoom or meet
Curriculum Development	Econtents were developed
Examination and Evaluation	Online evaluation of students were conducted through assignments.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	UIMS was implemented by the university.

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Md Mudassir Siddiqui	5-Day International Online FDP on Research Tools Methodologies	Participation Fee, St Louis College	1000
2020	Sippu Kumar	New Education Policy	Participation Fee, Lendi Institute	1500

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Computer Efficiency	Computer Skills	27/09/2019	01/10/2019	12	10
2020	MIS Training	MIS System	22/01/2020	23/01/2020	15	12
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
5-Day International Online FDP on Research Tools Methodologies	2	27/11/2019	01/12/2019	1
Transformation in Indian Education through New Education Policy- Challenges and Opportunities	2	13/05/2020	13/05/2020	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
59	99	120	120

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPF	EPF	PostMatric Scholarship, National Scholarship Portal, Students Credit Card

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Internal Audit is carried out every year but during covid period no such

activity were performed

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Each department conducted Parent- Teacher- Student meetings after every termly / internal examination. This helps to understand the problems faced by the students that hinder them in studying. 2. Departments hold regular meetings with Parents, to provide them feedback about the progress and shortfalls of their wards. 3. Proficiency awards and Scholarships are given by the PTA which helps to Generate a healthy competition among the students and inspire them to excel in studies.

6.5.3 – Development programmes for support staff (at least three)

Induction Training • Job orientation • In Service Education • Continuing Education • Training for special function

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. New Certificate courses added. 2. College canteen renovated Conducted 3. Green audit Conducted 4. Women Entrepreneurship development programme to Promote self reliance in students. 5. Various seminars and workshops were organized for boosting the academic outlook of faculty and students in various aspects of arts and science 6. Improving it.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Internal Audit	23/02/2020	23/02/2020	26/02/2020	120
2019	Workshop	09/12/2019	09/12/2019	28/12/2020	200

on Social  
Integration

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization Programme	05/03/2020	08/03/2020	135	110

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

#### Percentage of power requirement of the University met by the renewable energy sources

Cleanliness internship - Organized with NSS Volunteers during 10.07.2019 to 31.07.2019. - A total of 50 hours for cleanliness campaign has been organized by NSS volunteers in college, plantation, cleanliness rally etc. has also been organized. Four days special cleanliness programme has been organized from 08.01.2020 to 11.01.2020. Energy Savings with use of LED LED is a highly energy efficient lighting technology, and has the potential to fundamentally change the future of lighting in the United States. Residential LEDs -- especially ENERGY STAR rated products -- use at least 75 less energy, and last 25 times longer, than incandescent lighting. Widespread use of LED lighting has the greatest potential impact on energy savings Solid Waste Management: For the collection of waste, floor wise separate bins are kept. For the recycle/reuse of used paper collected and used both sides for office purpose and official drafts. Garbage is segregated into wet and dry bins. Canteen and Hostels wet garbage is disposed of in the composting plant prepared specially for this purpose in the institute. E- Waste management: The College has taken steps for proper disposal of all kinds of electronic waste, such as batteries, cells, obsolete electronic devices, computers, monitors and printers, UPS etc. e-waste management and disposal committee members take initiatives to manage the waste in the campus. The major sources of e-wastes at our college are outdated computer monitors, printer cartridges, mouse, keyboards, etc.. These are periodically disposed back to the suppliers through buy back schemes. Refilling of the printer cartridges is done outside the college campus. Since the campus is in rural area there is less access to vendors for e-waste disposal. Therefore we keep the e-waste till there is new procurement and when the vendor comes for replacement of new products we hand it over to them as e-wastes. Maintenance of Water bodies and Distribution system in the campus The water bodies are maintained regularly so as to provide sustainable, consistent, economic safe and adequate water to the campus. The main objective of the maintenance is to provide disease free environment. Mainly it is carried out to prevent the spread of water borne diseases like cholera, dysentery and typhoid etc. By using Low flow plumbing fixtures, the wastage of water is highly reduced. All the college are educated and motivated about the importance and the usage of water in the campus. Scheduled Inspection of machineries is done in daily, weekly, monthly and annual basis in the campus. In order to avoid leakages and to prevent wastage of water, overall distribution is well maintained and supervised by Maintenance Department of the college. Conventional Rainwater Harvesting Pit ? Conventional rainwater harvesting pits measuring 02 feet x 02 feet in size have been established around the campus to

collect the rooftop runoff. ? Rainwater is collected from a roof-like

### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3

### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	2	13/11/2019	2	Awareness Campaign	Domestic Violence	30
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### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of Code of Ethics	16/07/2019	A handbook of Code of ethics for staff , Teachers, Students and Administration has been formulated.

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Flood Relief	22/08/2019	30/08/2019	240
Voter Awareness	20/01/2020	25/12/2021	180
Cleanliness Drive	23/07/2020	25/07/2020	120
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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation of trees Reducing Plastic use in campus Creating managing Compost Pit Maintaining Rain water harvesting Using LED lights Keeping Vehicle Parking Outside the Campus Using Solar Lights in small scale.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. **HARNESSING YOUTHFUL EXUBERANCE FOR THE GOOD OF SOCIETY USING NSS UNIT**  
 Objective of the practice: Extension activities are made mandatory for the students to promote Community linkage, Social Responsibility and Interaction with the public. Participation in extension activities imparts Problem Analyzing and Solving Skills. The Context: Since the start of 2020, we have had an unimaginably turbulent and trying period. to maintain the physical, mental, and moral well-being of our pupils. Realizing that young people represent the countrys future and that they can consciously employ their enormous amounts of energy, excitement, and ebullience toward promoting social welfare. This is made possible by the Colleges NSS wings careful planning. NSS volunteers also work with the community to solve their problems and lessen their sufferings

through the establishment of plantations, blood donation camps, free health checkups, gender issues yoga classes, and other initiatives. In contemporary society, the students are highly ignorant about the problems of the society where they live. Therefore, it is realized that the student must be sensitized about the society and extension activities are made mandatory for them. The

Practice: • Organizing camps like AIDS awareness, Cancer awareness, Dengue fever awareness, Deaddiction programmes etc. • Promoting and enrolling members for Eye donation, wherein students play a role as Eye donor Ambassadors. •

Participation in Marathon, Walkathon and Rallies against Child Labor, Drug Addiction, Junk Food etc. • Organizing Blood Donation Camps • Plantation Drives. Evidence of Success: Our institution has been performing to the the best of its capacity and student participation in NSS is overwhelming. •

Students realized the challenges faced by the school drop outs in the society.

• The students develop the quality of integrity through the extension activity.

• Students volunteer themselves to act as scribes for the visually challenged and to assist physically challenged candidates. • Student participation in

various social-cultural activities has greatly increased. Problems Encountered:

Fund mobilization to organize events is the major problems for the college. The college tries to overcome it by using some of its own funds. Best Practice 2

Use of ICT in Teaching Learning 1. Title of the Practice: 'Use of ICT in Teaching Learning' 2. Goals: • To enhance learning experiences and to provide

ICT skills • To widen access to students through google Classroom and Institutional repository System • To facilitate the training of ICT Teaching to faculty • To deliver recent information with minimum time • To promote research

related activities among students 3. Underlying Concept: ICT can be used as effective teaching tool for better learning experience. Intensive and extensive

use of ICT in teaching learning has a significant and positive impact on students' achievement which results in better knowledge acquisition,

enhancement of presentation skills and boosting innovative capacities among students. ICT skills promote the entrepreneurial and employable skills among students alongwith better learning experience. With this view our college has

introduced the best practice 'Use of ICT in Teaching Learning'. 4. The Practice: To make the practice effective following steps were followed •

Identification of skill gaps and the required set of skills for the students, taking in to consideration the revised curriculum and need of the employability market. • Motivation to use student centric ICT enabled teaching. • Preparation

of Plan for ICT based Teaching Learning. • Planning the required human and physical resources. • Organization of training programme for faculty •

Introduction of google classroom • Making the infrastructure ready. • Quality check for ICT teaching. • Up gradation of ICT teaching and infrastructure

required for the same. • Getting feedback from students, parents and employers. 5. Evidence of Success: • Extensive and intensive use of ICT in teaching

learning process. • ICT enabled smart classrooms. Internet facility. • Well equipped laboratories for Home Science, Yoga, B.C.A. and English with ICT

facilities. • Well equipped Seminar Hall with audio visual aids and interactive SMART board. • Computers, laptops, OHP, visual presenter, educational software

etc. • Off the campus Infrastructural ICT facilities availed from other institutions through MoUs. • Organization of workshops and Faculty Development

Programme. • Display of wallpapers on ICT, Cashless Transaction and Digital Library. • The computer student ratio for BCA is 1:3, • All computers in

laboratories, office, and library are connected with LAN. • WiFi Campus. • Budgetary provision for ICT has been increased three times since covid-19

lockdowns 6. Problems Encountered and Resources Required: Problems Encountered: • Most of the faculty acquired the basic skills in ICT, but they lack in

application of the same in teaching. • Advance training for preparation and use of ICT is needed. • Some students are unable to use e learning material

prepared by faculty due to lack of proper resources. 7. Resources Required: The resources required are met out as under • Human Resources - Existing faculty,

Inviting industry experts, MoUs and informal linkages with Industries and other institutes. • Infrastructural resources – Addition and updating of existing infrastructure of the college and sharing of infrastructure with other industries and institutes (through MoUs and informal linkages). •Financial resources – UGC funding, and funding by the parent institution.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.uvkcollege.in/infrastructure>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

U V K College Positioned 1st among all the general degree colleges of Madhepura under B. N. Mandal University. As it is Quite a note-worthy achievement of the college. Feedback from all the stakeholders of the college is quite satisfactory and enough inspiring. UVK College Karama-Alamnagar, Madhepura provides facilities of high quality to fulfill the needs of the students in the respective area of career opportunities and placement assistant. The Placement cell organizes and extends services towards collaborative placement activities i.e. Soft Skills and aptitude training programs. The cell conducts training activities for the BCA, B.Sc.BA, B.Com students mainly focusing on Career planning, Personality Development Industry-Institute Interaction, Campus placements. Continuous interaction of the cell with the Alumina also helps in achieving the goals motivating students to contribute in this direction. Our goal is to set up a knowledge hub where Career Opportunities follow students not the vice-versa. The college has created an interactive and stimulating environment by organizing various student centric activities such as programming Competition, Essay Writing Competition, Debate Competition, Speech Competition, workshops and seminars. Students can build their knowledge through study facilities library, reading room, e-resources etc. for their personality development. The traditional degree courses do not get frequent job opportunities through placements from college. We have made it possible in the last academic year by placing 4 students in Tata Motors. Similar efforts are being made. We are in constant touch with govt bodies conducting job fairs and inform our students regularly about career opportunities. Short term course in Banana Farming has been wonderfully accepted and the outcome of the course is overwhelming. We plan to adopt more such courses and extent the Banana farming course to more sessions.

Provide the weblink of the institution

<https://uvkcollege.in/institutional-distinctiveness/>

### 8.Future Plans of Actions for Next Academic Year

1. To Promote Research Scheme
2. To Promote Rain Water Harvesting in the locality concerned with the teachers, students, N S S Volunteers and alluminies.
3. To Start Environmental Science Studies
4. To Establish Pure Drinking Water Facilities in the Adopted Villages by Interns of Unnat Bharat Abhiyan.
5. To develop IT infrastructure